



**NDZ FINAL TARIFFS POLICY 2019/20**

**DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY FINAL TARIFFS POLICY**

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| Date Approved:  |  |
| Effective Date: |  |



## **PART 1: GENERAL INTRODUCTION AND OBJECTIVE**

- 1.1 A tariff policy must be compiled, adopted and implemented in terms of Section 74 of the Local Government: Municipal Systems Act 2000, such policy to cover, among other things, the levying of fees for municipal services provided by the municipality itself or by way of service delivery agreements.
- 1.2 The tariffs policy has been compiled taking into account, where applicable, the guidelines set out in Section 74.
- 1.3 In setting its annual tariffs the council shall at all times take due cognisance of the tariffs applicable elsewhere in the economic region, and of the impact which its own tariffs may have on local economic development.

## **PART 2: GENERAL PRINCIPLES**

- 2.1 Service tariffs imposed by the local municipality shall be viewed as user charges and shall not be viewed as taxes, and therefore the ability of the relevant consumer or user of the services to which such tariffs relate, shall not be considered as a relevant criterion (except in the case of the indigency relief measures approved by the municipality from time to time).
- 2.2 The municipality shall ensure that its tariffs are uniformly and fairly applied throughout the municipal region.
- 2.3 Tariffs for the major service rendered by the municipality, namely: refuse removal (solid waste), shall as far as possible recover the expenses associated with the rendering of such service. The tariff which a particular consumer or user pays shall therefore be directly related to the standard of service received and the quantity of the service used or consumed.
- 2.4 The municipality shall, as far as circumstances reasonably permit, ensure that the tariffs levied in respect of the foregoing services further generate an operating surplus each financial year of 10% or such lesser percentage as the council of the municipality may determine at the time that the annual operating budget is approved. Such surpluses shall be applied in relief of property rates and for the partial financing of general services or for the future capital expansion of the service concerned, or both. The modesty of such surplus shall prevent the service tariffs concerned from being viewed as concealed taxes.
- 2.5 The municipality shall develop, approve and at least annually review an indigent support programme for the municipal area. This programme shall set out clearly the municipality's cost recovery policy in respect of the

tariffs which it levies on registered indigents, and the implications of such policy for the tariffs which it imposes on other users and consumers in the municipal region.

2.6 In line with the principles embodied in the Constitution and in other legislation pertaining to local government, the municipality may differentiate between different categories of users and consumers in regard to the tariffs which it levies. Such differentiation shall, however, at all times be reasonable, and shall be fully disclosed in each annual budget.

2.7 The municipality's tariff policy shall be transparent, and the extent to which there is cross-subsidisation between categories of consumers or users shall be evident to all consumers or users of the service in question.

2.8 The municipality further undertakes to ensure that its tariffs shall be easily explainable and understood by all consumers and users affected by the tariff policy concerned.

2.9 The municipality also undertakes to render its services cost effectively in order to ensure the best possible cost of service delivery.

### **PART 3: CALCULATION OF TARIFFS FOR MAJOR SERVICES**

3.1 In order to determine the tariffs which must be charged for the supply of refuse removal services, the municipality shall identify all the costs of operation of the undertaking, including specifically the following:

- \* Depreciation expenses.
- \* Maintenance of infrastructure and other fixed assets.
- \* Administration and service costs, including:
  - service charges levied by other departments such as finance, human resources and legal services;
  - reasonable general overheads, such as the costs associated with the office of the municipal manager;
  - adequate contributions to the provisions for bad debts and obsolescence of stock;
  - all other ordinary operating expenses associated with the service concerned (note: the costs of the democratic process in the municipality – that is, all expenses associated with the political structures of the municipality – shall form part of the expenses to be financed from property rates and general revenues, and shall not be included in the costing of the major services of the municipality).
- \* The intended surplus to be generated for the financial year, such surplus to be applied:
  - as an appropriation to capital reserves; and/or

- generally in relief of rates and general services.

\* The cost of approved indigency relief measures.

3.2 The municipality shall further consider relief in respect of the tariffs for refuse removal for such registered indigents to the extent that the council deems such relief affordable in terms of each annual budget.

#### **PART 4: ELECTRICITY**

In as much as the municipality is not responsible for the provision of electricity, no policy is provided for electricity tariffs.

#### **PART 5: WATER**

In as much as the municipality is not responsible for the provision of water, no policy is provided for water tariffs.

#### **PART 6: REFUSE REMOVAL**

6.1 The categories of refuse removal users as set out below shall be charged at the applicable tariffs, as approved by the council in each annual budget.

6.2 Tariff adjustments shall be effective from 1 July each year.

6.3 A separate fixed monthly refuse removal charge shall apply to each of the following categories of users, based on the costs of the service concerned:

- \* Domestic and other users
- \* Small business and other users
- \* Medium business and other users
- \* Large business and other

6.4 Registered indigents may receive such discount on this charge as the council deems affordable when approving each annual budget, but on the understanding that such discount shall not be less than 50% of the monthly amount billed as a refuse removal charge.

#### **PART 7: SEWERAGE**

In as much as the municipality is not responsible for the provision of sewerage, no policy is provided for sewerage tariffs.

## **PART 8: MINOR TARIFFS**

8.1 All minor tariffs shall be standardized within the municipal region.

8.2 All minor tariffs shall be approved by the council in each annual budget, and shall, when deemed appropriate by the council, be subsidized by property rates and general revenues, particularly when the tariffs will prove uneconomical when charged to cover the cost of the service concerned, or when the cost cannot accurately be determined, or when the tariff is designed purely to regulate rather than finance the use of the particular service or amenity.

8.3 All minor tariffs over which the municipality has full control, and which are not directly related to the cost of a particular service, shall annually be adjusted at least in line with the prevailing consumer price index, unless there are compelling reasons why such adjustment should not be effected.

8.5 The following services shall be considered as community services, and no tariffs shall be levied for their use:

- disposal of garden refuse at the municipal tip site
- municipal reference library
- municipal lending library (except for fines set out below)
- municipal botanical garden, and all other parks and open spaces.

8.6 The following services shall be considered as economic services, and the tariffs levied shall cover 100% or as near as possible to 100% of the budgeted annual operating expenses of the service concerned:

- maintenance of graves and garden of remembrance (cremations)
- housing rentals
- rentals for the use of municipal halls and other premises (subject to the proviso set out below)
- building plan fees
- Bins
- cleaning of stands
- sales of livestock and plants
- Photostat copies and fees
- clearance certificates.

8.7 The following charges and tariffs shall be considered as regulatory or punitive, and shall be determined as appropriate in each annual budget:

- fines for lost or overdue library books
- advertising sign fees
- penalty and other charges imposed in terms of the approved policy on credit control and debt collection
- Penalty charges for the submission of dishonored, stale, post-dated or otherwise unacceptable cheques.

8.8 Market-related rentals shall be levied for the lease of municipal properties.

8.9 *In the case of rentals for the use of municipal halls and premises, the council may by resolution determine categories of users of such halls and premises which are entitled to discounts on the grounds that they are required for non-profit purposes and for the provision of a service to the community. If the municipal manager is satisfied that a prospective user falls within such a category and a hall or premises are required by such user for non-profit making purposes and for the provision of a service to the community, the municipal manager may waive up to 50% of the applicable rental.*

8.10 The municipal manager shall determine whether an indemnity or guarantee must in each instance be lodged for the rental of municipal halls, premises and sports fields, and in so determining shall be guided by the likelihood of the municipality's sustaining damages as a result of the use of the facilities concerned.

## **ANNEXURE 1: LEGAL REQUIREMENTS**

### **LOCAL GOVERNMENT : MUNICIPAL SYSTEMS ACT .32 OF 2000**

#### **SECTION 74: TARIFF POLICY**

The council of a municipality must adopt and implement a tariff policy on the levying of fees for the services provided by the municipality itself or by way of service delivery agreements.

Such policy must comply with the provisions of the present Act and any other applicable legislation.

Such tariff policy must reflect at least the following principles:

- that users of municipal services must be treated equitably in the application of the municipality's tariffs;
- that the amount individual users pay for services must generally be in proportion to the use of such services;
- that poor households must have access to at least basic services through tariffs which cover only operating and maintenance costs, special tariffs or lifeline tariffs for low levels of use or consumption of services or for basic levels of services, or any other direct or indirect method of subsidisation of tariffs for poor households;
- that tariffs must reflect the costs reasonably associated with rendering the service, including capital, operating, maintenance, administration and replacement costs, and interest charges;
- that tariffs must be set at levels that facilitate the financial sustainability of the service, taking into account subsidisation from sources other than the service concerned;

- that provision may be made in appropriate circumstances for a surcharge on the tariff for a service;
- that provision may be made for the promotion of local economic development through special tariffs for categories of commercial and industrial users;
- that the economic, efficient and effective use of resources, the recycling of waste, and other appropriate environmental objectives must be encouraged;
- that the extent of subsidisation of tariffs for poor households and other categories of users must be fully disclosed.

The tariff policy may differentiate in respect of services, service standards, service providers and other matters between different categories of users, debtors or geographical areas.

If the policy entails such differentiation, the municipality must ensure that this does not amount to unfair discrimination.

### **SECTION 73: GENERAL DUTY**

The municipality must give effect to the provisions of the Constitution, and in doing so give priority to the basic needs of the local community, promote the development of the local community, and ensure that all members of the local community have access to at least the minimum level of basic municipal services.

The services provided by the municipality must be: equitable and accessible; provided in a manner conducive to the prudent, economic, efficient and effective use of available resources, and the improvement of standards of quality over time; financially sustainable; environmentally sustainable; and regularly reviewed with a view to upgrading, extension and improvement.

### **SECTION 75: BY-LAWS TO GIVE EFFECT TO POLICY**

The council of the municipality must adopt by-laws to give effect to the implementation and enforcement of its tariff policy.

Such by-laws may differentiate in respect of services, service standards, service providers and other matters between different categories of users, debtors or geographical areas, but in a manner which does not amount to unfair discrimination.



**ANNEXURE 2: PUBLIC NOTICE**

**PUBLIC NOTICE ON FINAL TARIFFS OF CHARGES FOR 2019/2020**

Notice is hereby given in terms of the Local Government Municipal Systems Act No. 32 of 2000 and Municipal Property Rates Act No.6 of 2004, that the Final Budget of the Dr Nkosazana Dlamini Zuma Municipality for 2019/2020 in terms of the Local Government Municipal Finance Management Act No. 56 of 2003.

**FINAL TARIFFS**

| <b>Goods /Service</b>                                    | <b>Dr Nkosazana Dlamini Zuma Municipality Tariffs Include CPI(p/a)</b> | <b>Dr Nkosazana Dlamini Zuma Municipality Tariffs 2018/2019</b> | <b>Dr Nkosazana Dlamini Zuma Municipality Proposed Tariffs 2019/2020</b> |
|--|--|---|--|
| <b>RAT01: RESIDENTIAL PROPERTIES</b>                     | <b>1,45c/R</b>   | <b>1,53c/R</b>  | <b>1,61c/R</b>   |
| <b>RAT02: COMMERCIAL PROPERTIES</b>                      | <b>2,23c/R</b>   | <b>2,35c/R</b>  | <b>2,47c/R</b>   |
| <b>INDUSTRIAL</b>  | <b>2,23c/R</b>   | <b>2,35c/R</b>  | <b>2,47c/R</b>   |
| <b>RAT03: AGRICULTURAL PROPERTIES</b>                    | <b>0,36c/R</b>   | <b>0,38c/R</b>  | <b>0,40c/R</b>   |
| <b>RAT04: STATE OWNED PROPERTIES</b>                     | <b>1,45c/R</b>   | <b>1,53c/R</b>  | <b>1,61c/R</b>   |
| <b>RAT05: PSI</b>  | <b>0,36c/R</b>   | <b>0,38c/R</b>  | <b>0,40c/R</b>   |
| <b>RAT06: PBO</b>  | <b>0,36c/R</b>   | <b>0,38c/R</b>  | <b>0,40c/R</b>   |
| <b>RAT08: TOURISM &amp; HOSPITALITY RURAL</b>            | <b>0,72c/R</b>   | <b>0,76c/R</b>  | <b>2,47c/R</b>   |
| <b>RAT10: RESIDENTIAL SMALL HOLDING</b>                  | <b>1,45c/R</b>   | <b>1,53c/R</b>  | <b>1,61c/R</b>   |
| <b>RAT11: TOURISM &amp; HOSPITALITY URBAN</b>            | <b>1,45c/R</b>   | <b>1,53c/R</b>  | <b>2,47c/R</b>   |
| <b>COMMUNAL PROPERTY ASSOCIATIONS</b>                    | <b>1,45c/R</b>   | <b>1,53c/R</b>  | <b>1,61c/R</b>   |
| <b>RAT12: VACANT LAND</b>                                | <b>0c/R</b>  | <b>0c/R</b>   | <b>0c/R</b>  |
| <b>RAT15: MUNICIPAL PROPERTIES</b>                       |  |   |  |
|  |  |   |  |
| <b>REFUSE REMOVAL</b>                                    |  |   |  |
|  |  |   |  |
| Government Housing                                       | 607,00   | 639,00  | 672,00   |
| Residential Properties                                   | 3 603,00   | 3 794,00  | 3991,00  |
| Residential Properties: Creighton, Bulwer and Donnybrook | 1 184,00   | 1 247,00  | 1312,00  |
| Tourism & Hospitality Urban properties                   | 3 603,00   | 3 794,00  | 3991,00  |
| Agriculture & Residential smallholding properties        | 3 603,00   | 3 794,00  | 3991,00  |

|   |           |            |            |
|---|-----------|------------|------------|
| Bulk Refuse   |           | R89 542,68 | R94 200,00 |
| <b>Goods /Service</b>   |           |            |            |
| Business and other properties are billed for the sum of the business within each Centre/Mall/Property.  |           |            |            |
| <b><u>Business &amp; Other properties</u></b>   |           |            |            |
| Commercial  | 4 716,00  | 4 966,00   | 5224,00    |
| Large   | 18 398,00 | 19 373,00  | 20380,00   |
| “Significant volume of waste and difficult to handle”   |           |            |            |
| Medium  | 9 103,00  | 9 585,00   | 10083,00   |
| Small   | 4 456,00  | 4 692,00   | 4935,00    |
|   |           |            |            |
| Garden Refuse (per load)  | 236,00    | 249,00     | 262,00     |
|   |           |            |            |
| <b><u>Illegal Dumping</u></b>   |           |            |            |
| All illegal dumping will be charge R3000 as a fine (NEW)  |           |            |            |
|   |           |            |            |
| <b><u>Use of Dr Nkosazana Dlamini Zuma Municipality by private customers</u></b>                        |           |            |            |
| If scale is used Dr Nkosazana Dlamini Zuma Municipality will use recycling scaling tariffs per kilogram |           |            |            |
|   |           |            |            |
| Private dumping (per load sorted)   |           |            | 300,00     |
| Private dumping (per load unsorted)   |           |            | 500,00     |
|   |           |            |            |
| <b>ROAD ENDOWMENTS</b>  |           |            |            |
|   |           |            |            |
|   |           |            |            |
| 1. 90-200 sqm   | 1 774,00  | 1 868,00   | 1965,00    |
| 2. 201 – 400 sqm  | 3 547,00  | 3 735,00   | 3929,00    |
| 3. 401 – 800 sqm  | 6 207,00  | 6 536,00   | 6875,00    |
| >801 sqm  | 8 867,00  | 9 337,00   | 9822,00    |

|   |          |          |         |
|---|----------|----------|---------|
|   |          |          |         |
| <b>CEMETERY</b>                                   |          |          |         |
|   |          |          |         |
| 1 Indigent burial fee                             | 53,00    | 56,00    | 59,00   |
| 2 burial fees                                     | 692,00   | 729,00   | 767,00  |
| 3 ashes burial fee                                | 53,00    | 56,00    | 59,00   |
| 4 cemetery fees                                   | 399,00   | 420,00   | 425,00  |
|   |          |          |         |
| <b>HALL HIRE ALL FORMER KSM</b>                   |          |          |         |
|   |          |          |         |
| 1 Funerals (R17 per hour)                         | 124,00   | 130,00   | 137,00  |
| 2 Beauty Contests (R30 per hour)                  | 213,00   | 224,00   | 236,00  |
| 3 Weddings (R69 per hour)                         | 497,00   | 523,00   | 550,00  |
| 4 Deposit   | 443,00   | 466,00   | 490,00  |
|   |          |          |         |
| <b>Creighton Hall</b>                             |          |          |         |
| <b>Deposit R500,00</b>                            |          |          |         |
| Weddings (R146 per hour)                          | 1 057,00 | 1 113,00 | 1171,00 |
| Commercial Use (R117 per hour)                    | 844,00   | 889,00   | 935,00  |
|   |          |          |         |
| <b>Goods /Service</b>                             |          |          |         |
| Governmental Use (R117 per hour)                  | 844,00   | 889,00   | 935,00  |
| Concerts (R146 per hour)                          | 1 057,00 | 1 113,00 | 1171,00 |
| Rehearsal (R30 per hour)                          | 213,00   | 224,00   | 236,00  |
| Functions (R146 per hour)                         | 1 057,00 | 1 113,00 | 1171,00 |
| Religious Services Whole Day (R97 per hour)       | 701,00   | 738,00   | 776,00  |
| Religious Services Sunday Mornings (R20 per hour) | 146,00   | 154,00   | 162,00  |
|   |          |          |         |
| <b>Bulwer Hall</b>                                |          |          |         |
| <b>Deposit R1 000,00</b>                          |          |          |         |
| Commercial Use (R387 per hour)                    | 2 797,00 | 2 945,00 | 3098,00 |
| Commercial Use/Associations (R293 per hour)       | 2 116,00 | 2 228,00 | 2344,00 |

|   |          |          |         |
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| Governmental Use (R294 per hour)                  | 2 116,00 | 2 228,00 | 2344,00 |
| Concerts (R389 per hour)                          | 2 797,00 | 2 945,00 | 3092,00 |
| Rehearsal (R49 per hour)                          | 350,00   | 369,00   | 388,00  |
| Functions (R389 per hour)                         | 2 116,00 | 2 228,00 | 2344,00 |
| Religious Services Whole Day (R202 per hour)      | 1 452,00 | 1 529,00 | 1609,00 |
| Religious Services Sunday Mornings (R97 per hour) | 701,00   | 738,00   | 776,00  |
|   |          |          |         |
| <b>Bulwer Library Facility Room</b>               |          |          |         |
| <b>Deposit R500,00</b>                            |          |          |         |
| Commercial Use (R20 per hour)                     | 146,00   | 154,00   | 162,00  |
| Government Departments (R20 per hour)             | 146,00   | 154,00   | 162,00  |
|   |          |          |         |
|   |          |          |         |
| <b>Other Community Halls</b>                      |          |          |         |
| <b>Deposit R100.00</b>                            |          |          |         |
| Weddings (R82 per hour)                           | 593,00   | 624,00   | 656,00  |
| Commercial Use (R82 per hour)                     | 593,00   | 624,00   | 656,00  |
|   |          |          |         |
| <b>Goods /Service</b>                             |          |          |         |
| Governmental Use (R39 per hour)                   | 296,00   | 312,00   | 330,00  |
| Concerts (R33 per hour)                           | 237,00   | 250,00   | 263,00  |
| Rehearsal (R8 per hour)                           | 59,00    | 62,00    | 65,00   |
| Functions (R83 per hour)                          | 593,00   | 624,00   | 656,00  |
| Religious Services Whole Day (R16 per hour)       | 119,00   | 125,00   | 131,00  |
| Religious Services Sunday Mornings (R13 per hour) | 95,00    | 100,00   | 105,00  |
| <b><u>PERMITS</u></b>                             |          |          |         |
| 1 Vendor permits                                  | 76,00    | 80,00    | 84,00   |
| 2 Taxi permits                                    | 80,00    | 84,00    | 88,00   |
| <b><u>LIBRARIES</u></b>                           |          |          |         |
| 1 Photocopy – A3 per copy                         | 9,00     | 9,50     | 10,00   |
| 2 Photocopies – A4 per copy                       | 5,00     | 5,20     | 5,50    |
| Faxing  | 8,00     | 8,40     | 8,80    |

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| <b><u>PLOT CLEARING</u></b>  |          |          |         |
| 1 Firebreaks / Plot clearing   | 1 103,00 | 1 161,00 | 1221,00 |
| <b><u>SPECIAL REMOVAL</u></b>  |          |          |         |
| 1 Rubble collection per load   | 493,00   | 519,00   | 545,00  |
| <b><u>VALUATION</u></b>  |          |          |         |
| 1 Valuation roll/ supplementary per electronic copy  | 302,00   | 318,00   | 335,00  |
| 2 Valuation roll / supplementary roll per electronic copy  | 317,00   | 333,00   | 350,00  |
| 3 Valuation appeal / reasoning fee   | 152,00   | 160,00   | 168,00  |
| <b><u>CLEARING CERTIFICATE</u></b>   |          |          |         |
| 1 Certificate cost   | 101,00   | 106,00   | 112,00  |
|  |          |          |         |
|  |          |          |         |
| <b><u>MISCELLANEOUS CHARGES</u></b>  |          |          |         |
| 1. Refuse Bags (20's)  | 33,00    | 35,00    | 37,00   |
| 2. Refuse Bags (50's)  | 67,00    | 70,00    | 74,00   |
| 3. Photocopies – A3 per copy   | 18,00    | 19,00    | 20,00   |
| 4. Photocopies – A4 per copy   | 5,00     | 5,20     | 5,50    |
| 5. Photocopies – AO per copy   | 121,00   | 127,00   | 134,00  |
| Tender Document  | 377,00   | 397,00   | 418,00  |
| Quotes document  | 138,00   | 145,00   | 153,00  |
| <b><u>BUILDING CONTROL CHARGES</u></b>   |          |          |         |
| Erecting a building prior to local authority's approval (charge per day as per NBR)                          | 113,00   | 119,00   | 125,00  |
| Failing to comply with notice prohibiting erection of a building (charge per day as per NBR)                 | 113,00   | 119,00   | 125,00  |
| Occupying a building prior to issue of certificate by local authority  | 1 688,00 | 1 777,00 | 1869,00 |
| Hinder or obstructs any building officer etc   | 2 526,00 | 2 660,00 | 2798,00 |
| Failing to maintain any mechanical equipment or service installation in connection with a building condition | 843,00   | 888,00   | 934,00  |
| Failing to comply with notice to comply with regulation  | 2 526,00 | 2 660,00 | 2798,00 |

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| Perform trade of plumbing without being trained plumber etc.   | 898,00   | 946,00   | 995,00  |
| Carry out of plumbing work by a person other than a trained plumber, or exempted person  | 843,00   | 888,00   | 934,00  |
| Trained plumber cases or permits non-trained plumber to practice the trade of plumbing etc.  | 843,00   | 888,00   | 934,00  |
| No notice given of intention to erect or demolish a building   | 843,00   | 888,00   | 934,00  |
|  |          |          |         |
| <b>Goods /Service (THIS FALLS UNDER BUILDING CONTROL CHARGES)</b>  |          |          |         |
| No notice given that trenches/drains are ready for inspections   | 843,00   | 888,00   | 934,00  |
| Construction of foundation before approval of trenches and excavations   | 1 688,00 | 1 777,00 | 1869,00 |
| Owner backfills or enclose drainage installation before inspection, testing and approval   | 843,00   | 888,00   | 934,00  |
| Using of building for purpose other than the purpose on the approved plan or for a purpose which causes a change in the class of occupancy | 2 526,00 | 2 660,00 | 2798,00 |
| Deviates from approved plan  | 843,00   | 888,00   | 934,00  |
| Fails to cease work after notification of Council to do so   | 2 526,00 | 2 660,00 | 2798,00 |
| Fails to comply with Notice to erect building in accordance with regulation  | 843,00   | 888,00   | 934,00  |
| Failing to provide protection of the edge of a balcony, bridge, flat roof or similar place   | 1 263,00 | 1 330,00 | 1400,00 |
| Access to swimming pool not controlled   | 1 263,00 | 1 330,00 | 1400,00 |
| Demolishing a building without permission from Local Council   | 126,00   | 133,00   | 140,00  |
| Leaving a building in cause of demolition in a state dangerous to the public or any adjoining property                                     | 2 526,00 | 2 660,00 | 2798,00 |
| Fail to erect a fence, hoarding or barricade   | 1 683,00 | 1 772,00 | 1864,00 |

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| Fail to confine any work of erection or demolition within the boundaries of site   | 843,00   | 888,00   | 934,00  |
| Fails to observe conditions imposed by Local Authority   | 843,00   | 888,00   | 934,00  |
| Construct any pit latrine without the permission of the local Authority  | 843,00   | 888,00   | 934,00  |
|  |          |          |         |
| <b>Goods /Service (THIS FALLS UNDER BUILDING CONTROL CHARGES)</b>  |          |          |         |
| Fail to observe conditions imposed to Local Authority  | 843,00   | 888,00   | 934,00  |
| Fail to limit dust arising from work etc.  | 843,00   | 888,00   | 934,00  |
| Failing to comply with a notice to cut into or lay open work or to carry out tests   | 843,00   | 888,00   | 934,00  |
| Failing to comply with a notice to remove rubble, rubbish and/or debris from a building site   | 843,00   | 888,00   | 938,00  |
| Failing to comply with a notice to remove surplus material and matter from the site or land or public street or arising from building or demolition work | 843,00   | 888,00   | 934,00  |
| Erecting or demolishing a building without providing sanitary facilities for employees   |          | 888,00   | 934,00  |
| Fail to provide drainage installation  | 843,00   | 888,00   | 934,00  |
| Fail to lay, alter or extend any drain etc.  | 2 526,00 | 2 660,00 | 2798,00 |
| Permit sewerage to enter any street  | 2 526,00 | 2 660,00 | 2798,00 |
| Permit sewerage to enter any river etc.  | 2 526,00 | 2 660,00 |         |
| Cause or permit storm water to enter any drainage installation on any site   | 843,00   | 888,00   | 934,00  |
| Discharge or cause discharge of any water from a swimming pool etc. or any public street etc.  | 843,00   | 888,00   | 934,00  |
|  |          |          |         |
| <b>Goods /Service (THIS FALLS UNDER BUILDING CONTROL CHARGES)</b>  |          |          |         |

|  |          |          |         |
|--|----------|----------|---------|
| Fail to seal opening to pipe or drain etc. (REMOVE THIS)                                   | 843,00   | 888,00   | 934,00  |
| Fail to seal opening permanently disconnected drain  | 843,00   | 888,00   | 934,00  |
| Fail to notify the municipality of disconnecting of any drainage installation(REMOVE THIS) | 843,00   | 888,00   | 934,00  |
|  |          |          |         |
| <b>INDUSTRIAL/COMMERCIAL (THIS FALLS UNDER BUILDING CONTROL CHARGES)</b>                   |          |          |         |
| Interfere with any sewer or connecting sewer   | 1 684,00 | 1 773,00 | 1865,00 |
| Fail to seal opening to piper or drain etc.  | 843,00   | 888,00   | 934,00  |
| Fail to notify municipality of disconnecting of any drainage installation                  | 843,00   | 888,00   | 934,00  |
| Interfere with any sewer or connecting sewer   | 1 531,00 | 1 612,00 | 1695,00 |
| Break into or interfere with any drainage installation etc.                                | 1 531,00 | 1 612,00 | 1695,00 |
| Put into use any drainage installation before inspection etc.                              | 1 684,00 | 1 773,00 | 1865,00 |
| Construct any pit latrine without the permission of the municipality                       | 843,00   | 888,00   | 934,00  |
| Fail to provide sufficient fire extinguishers etc.   | 1 684,00 | 1 773,00 | 1865,00 |
| Cause or permit any escape route to be rendered less effective etc.                        | 1 684,00 | 1 773,00 | 1865,00 |
|  |          |          |         |
| <b>TOWN PLANNING</b>   |          |          |         |
| Copies of Document A4 (per page)   | 5,00     | 5,50     | 5,80    |
| Copies of Document A3 (per page)   | 9,00     | 9,50     | 10,00   |
| Copies of Document A2 (per page)   | 18,00    | 19,00    | 20,00   |
|  |          |          |         |
| <b>Goods /Service</b>  |          |          |         |
| Copies of Document A1 (per page)   | 36,00    | 38,00    | 40,00   |
|  |          |          |         |
| <b>TOWNSHIPS</b>   |          |          |         |



|   |          |           |          |
|---|----------|-----------|----------|
|   |          |           |          |
| Establishment of a Township   | 3 935,00 | 4 144,00  | 4359,00  |
| Extension of a Township   | 3 935,00 | 4 144,00  | 4359,00  |
| Amendment of Cancellation of a general plan of a township                             | 3 935,00 | 4 144,00  | 4359,00  |
| Extension of the validity of time for an approved township                            | 776,00   | 817,00    | 822,00   |
| Amendment to a layout plan  | 1 312,00 | 1 381,00  | 1453,00  |
| Phasing of approved layout  | 3 192,00 | 3 361,98  | 3536,00  |
| Cancellation of phasing of layout   | 2 393,00 | 2 520,00  | 2651,00  |
|   |          |           |          |
| <b>LAND USE SCHEMES</b>   |          |           |          |
| Adoption of a land use scheme   | 3 935,00 | 4 144,00  | 4359,00  |
| Amendment of a land use scheme  | 3 935,00 | 4 144,00  | 4359,00  |
| Development situated outside of a scheme  | 2 668,00 | 2 809,00  | 2955,00  |
| Adding a new area into a scheme   | 2 393,00 | 2 520,00  | 2651,00  |
| Residential   | 1 756,00 | 1 849,00  | 1952,00  |
| Commercial <5000m2  | 4 788,00 | 5 041,00  | 5323,00  |
| Commercial >5000m2  | 6 383,00 | 6 721,00  | 7070,00  |
| Infrastructure  | 798,00   | 840,00    | 845,00   |
|   |          |           |          |
| <b>USE RIGHTS</b>   |          |           |          |
| Rezoning property size >500m2   | 1 595,00 | 1 680,00  | 1767,00  |
| 5000m2 - 5ha  | 3 192,00 | 3 361,00  | 3535,00  |
| 5 ha to 10ha  | 4 788,00 | 5 041,00  | 5303,00  |
|   |          |           |          |
| <b>Goods /Service</b>   |          |           |          |
| >10ha   | 9 569,00 | 10 076,00 | 10600,00 |
| Rezoning  | 1 583,00 | 1 667,00  | 1754,00  |
| Special consent   | 1 312,00 | 1 382,00  | 1453,00  |
| all sites less than 300m2 within councils' jurisdiction                               | 558,00   | 588,00    | 618,00   |
| All other special consent land uses as indicated in all schemes/site development plan | 3 192,00 | 3 361,00  | 3535,00  |

|   |          |          |         |
|---|----------|----------|---------|
| Cancellation of consent   | 3 192,00 | 3361,00  | 3535,00 |
| <b>Municipal Land to other use</b>                              |          |          |         |
| Home Business   | 400,00   | 421,00   | 443,00  |
| Issue of a zoning Certificate                                   | 48,00    | 51,00    | 54,00   |
|   |          |          |         |
| <b>RESTRICTIVE CONDITIONS</b>                                   |          |          |         |
| Removal of restrictive conditions of title                      | 1 781,00 | 1 875,00 | 1973,00 |
| All sites less than 300m2 within Councils jurisdiction          | 319,00   | 336,00   | 353,00  |
| All other special consent land uses as indicated in all schemes | 479,00   | 504,00   | 530,00  |
|   |          |          |         |
| <b>SUBDIVISION AND CONSOLIDATIONS</b>                           |          |          |         |
| Subdivision basic fee   | 792,00   | 834,00   | 877,00  |
| Subdivision per erven in addition to basic fee                  | 79,00    | 83,00    | 87,00   |
| Amendment of existing subdivision                               | 511,00   | 538,00   | 565,00  |
| Consolidation   | 792,00   | 834,00   | 877,00  |
| Consolidation – 5 or more stands in addition to basic fee       | 79,00    | 83,00    | 87,00   |
| <b>Goods /Service</b>   |          |          |         |
| <b>RELAXATIONS</b>  |          |          |         |
|   |          |          |         |
| Building line relaxation  | 337,00   | 355,00   | 373,00  |
| Building line relaxation Middle/higher cost houses              | 691,00   | 728,00   | 765,00  |
| Building line relaxation Lower cost houses                      | 3 456,00 | 3 639,00 | 3828,00 |
| Relaxation of a height restriction                              | 337,00   | 355,00   | 373,00  |
| Municipal servitude   | 178,00   | 187,00   | 197,00  |
| all sites less than 300m2 within councils' jurisdiction         | 558,00   | 587,00   | 620,00  |
| Residential sites more than 300m2                               | 400,00   | 421,00   | 442,00  |
| Non-residential sites   | 877,00   | 923,00   | 970,00  |
|   |          |          |         |

|  |   |                    |           |
|--|---|--------------------|-----------|
| <b>CLOSURE OF PUBLIC SPACE</b>   |   |                    |           |
| Permanent closure  |   |                    |           |
| Temporary Closure – Street (exclude funeral)   | 1 583,00  | 1 667,00           | 1754,00   |
| Temporary closure – Park   | 238,00  | 250,00             | 263,00    |
| <b>OTHER FEES</b>  | 238,00  | 250,00             | 263,00    |
| Preparation of Service Level Agreements  | 1 255,00  | 1322,00            | 1390,00   |
| Minimum charge that can be imposed by Municipal Court  | 31 915,00   | 33 607,00          | 35 355,00 |
| <b>Goods /Service (THIS FALLS UNDER BUILDING PLAN SUBMISSION FEES)</b>   |   |                    |           |
| Social Housing Max. 50 m <sup>2</sup> (Council Project)  | No charge   |                    |           |
| Minor Building Works (as per MBW schedule)   |   | 567,00             | 596,00    |
| Minimum Plan fee for architectural area ≤ 100 m <sup>2</sup>   | 538,00  | 576,00             | 605,00    |
| Building Plan Applications: Architectural Area Of:   |   |                    |           |
| ≥ 100m <sup>2</sup> To ≤ 1000m <sup>2</sup>  | 141,00  | 16/ m <sup>2</sup> | 148,00    |
| ≥ 1000 m <sup>2</sup>  | 141,00  | 10/ m <sup>2</sup> | 148,00    |
| Amended plans with no increase in floor area   | 538,00  | 567,00             | 596,00    |
| Re-submission of lapsed plans without any alterations  | 538,00  | 567,00             | 596,00    |
| Swimming pools (only)  | 331,00  | 349,00             | 367,00    |
| Boundary Wall Exceeding 1.80 M in height (above NGL)   | 189,00  | 199,00             | 209,00    |
| Retaining Walls up to 1.80 M in height (above NGL)   | 189,00  | 199,00             | 209,00    |
| Retaining Walls Exceeding 1.80 M in height (above NGL)   | 189,00  | 199,00             | 209,00    |
| Preliminary plans for comment (25 % of applicable fee)   |   |                    |           |
| <b>INSPECTIONS: Per inspection</b>   | 251,00  | 264,00             | 278,00    |
| Re-inspection fees (on request)  | 304,00  | 320,00             | 337,00    |
| Temporary buildings for each 6-month period during construction phase onsite used, with Council approval (maximum 18 months) | 1 885,00  | 1 985,00           | 2088,00   |
|  |   |                    |           |
| <b>Goods /Service</b>  | <b>Dr. Nkosazana Dlamini Zuma<br/>Municipality Tariffs Include<br/>CPI(p/a)</b> |                    |           |

|   |  |  |  |
|---|--|--|--|
| <b>POUND FEES</b>   |  |  |  |
| Transport fee   | AA- Rates  |  |  |
| All-inclusive pound fee which includes:<br>a. the pound fees<br>b. a tending fee<br>c. dipping or spraying fees<br>d. wound dressing costs and fees<br>e. medication costs and fees<br>f. veterinarian fees | R 15,00 / day or part thereof for<br>any pig, sheep or goat<br>R 50,00/day or part thereof for any<br>other animal |  |  |

|            |  |                            |   |   |                           |                           |                |
|------------|--|----------------------------|---|---|---------------------------|---------------------------|----------------|
| <b>A 1</b> | <b>OUTDOOR ADVERTISING</b>   |                            |   |   |                           |                           |                |
|            | <b>ALL APPLICATIONS SHALL BE IN TERMS OF THE DR NKOSAZANA DLAMINI ZUMA MUNICIPALITY'S OUTDOOR ADVERTISING POLICY AND BY-LAWS. ALL FEES LISTED BELOW ARE GUIDING FEES. OUTDOOR ADVERTISING WILL BE GOING OUT ON TENDER AND FEES MAY VARY ONCE A SERVICE PROVIDER IS APPOINTED</b> |                            |   |   | <b>2018/19 (EXCL VAT)</b> | <b>2018/19 (INCL VAT)</b> | <b>2019/20</b> |
|            | (a)  | <b>Non-permanent signs</b> |   |   |                           |                           |                |
|            |  | (i)                        | <b>General advertisements of a commercial nature:</b>                                     |   |                           |                           |                |
|            |  |                            | (aa)  | Up to 50 posters, or part thereof (R19.00 each) | <b>R 950.00</b>           | <b>R 1,083.00</b>         | R1139,00       |
|            |  |                            | (bb)  | Each poster thereafter, an additional           | <b>R 20.00</b>            | <b>R 22.80</b>            | R24,00         |
|            |  |                            | (cc)  | Refundable deposit (refer to note below)        | <b>R 500.00</b>           | <b>R 500.00</b>           | R526,00        |
|            |  | (ii)                       | <b>General advertisements for awareness campaigns with no commercial content or logo:</b> |   |                           |                           |                |
|            |  |                            | (aa)  | Up to 50 posters, or part thereof (R8.90 each)  | <b>R 445.00</b>           | <b>R 507.30</b>           | R534,00        |

|  |  |       |  |                   |                   |          |
|--|--|-------|--|-------------------|-------------------|----------|
|  |  | (bb)  | Each poster thereafter, an additional  | <b>R 10.00</b>    | <b>R 11.40</b>    | R12,00   |
|  |  | (cc)  | Refundable deposit (refer to note below)   | <b>R 300.00</b>   | <b>R 300.00</b>   | R315,00  |
|  |  | (iii) | <b>General advertisements for non-profit organizations (subject to the submission of an NPO certificate from the relevant authority - e.g. government)</b> |                   |                   |          |
|  |  | (aa)  | Up to 50 posters, or part thereof (R1.20 each)   | <b>R 60.00</b>    | <b>R 68.40</b>    | R72,00   |
|  |  | (bb)  | Each poster thereafter, an additional  | <b>R 2.20</b>     | <b>R 2.51</b>     | R2,60    |
|  |  | (cc)  | Refundable deposit (refer to note below)   | <b>R 300.00</b>   | <b>R 300.00</b>   | R315,00  |
|  |  | (iv)  | <b>Election advertisements, per party/per candidate:</b>   |                   |                   |          |
|  |  | (aa)  | Posters  | <b>R 1,195.00</b> | <b>R 1,362.30</b> | R1433,00 |
|  |  | (bb)  | Refundable deposit (refer to note below)   | <b>R 800.00</b>   | <b>R 800.00</b>   | R842,00  |
|  |  | (v)   | <b>Non-election advertisements/general promotions:</b>   |                   |                   |          |
|  |  | (aa)  | Application fee  | <b>R 1,195.00</b> | <b>R 1,362.30</b> | R1433,00 |

| VALUE ADDED TAX MUST BE ADDED TO ALL TARIFFS LISTED BELOW (EXCEPT TO FINES, REFUNDABLE DEPOSITS, INTEREST CHARGES OR WHERE INDICATED AS INCLUSIVE OF VALUE ADDED TAX) |     |                           |                              |   | 2018/19 (EXCL VAT) | 2018/19 (INCL VAT) | 2019/20    |
|---|-----|---------------------------|------------------------------|---|--------------------|--------------------|------------|
|   |     |                           | (bb)                         | Refundable deposit (refer to note below)  | R 800.00           | R 800.00           | R842,00    |
|   |     | (vi)                      | Banners:                     |   |                    |                    |            |
|   |     |                           | (aa)                         | Per banner  | R 255.00           | R 290.70           | R306,00    |
|   |     |                           | (bb)                         | Refundable deposit (refer to note below)  | R 200.00           | R 200.00           | R210,00    |
|   |     | (vii)                     | Flags:                       |   |                    |                    |            |
|   |     |                           | (aa)                         | Per banner  | R 255.00           | R 290.70           | R306,00    |
|   |     |                           | (bb)                         | Refundable deposit (refer to note below)  | R 200.00           | R 200.00           | R210,00    |
|   |     | (vii)                     | Advertising vehicles         |   |                    |                    |            |
|   |     |                           | (aa)                         | Per vehicle   | R 2,600.00         | R 2,964.00         | R3118,00   |
|   |     |                           | (bb)                         | Refundable deposit (refer to note below)  | R 500.00           | R 500.00           | R526,00    |
|   |     | (viii)                    | Private sale signs           |   |                    |                    |            |
|   |     |                           | (aa)                         | Application fee   | R 630.00           | R 718.20           | R755,00    |
|   |     |                           | (bb)                         | Refundable deposit (refer to note below)  | R 300.00           | R 300.00           | R315,00    |
|   |     | (ix)                      | Construction signs           |   |                    |                    |            |
|   |     |                           | (aa)                         | Application fee   | R 640.00           | R 729.60           | R76800     |
|   |     |                           | (bb)                         | Refundable deposit (refer to note below)  | R 500.00           | R 300.00           | R315,00    |
|   |     |                           |                              | NOTE: Deposits paid will be refunded provided that all posters and banners have been removed to the satisfaction of the Municipality's Building Inspectorate. |                    |                    |            |
|   |     |                           |                              |   |                    |                    |            |
|   |     | Permanent signs           |                              |   |                    |                    |            |
|   | (b) | Aerial Advertisements     |                              |   |                    |                    |            |
|   |     | (i)                       | Application fee - first 5sqm |   | R 315.00           | R 359.10           | R378,00    |
|   |     | (ii)                      | Additional - per sqm         |   | R 90.00            | R 102.60           | R108,00    |
|   |     | (iii)                     | Monthly display fee per sign |   | R 65.00            | R 74.10            | R78,00     |
|   |     | (iv)                      | Annual display fee per sign  |   | R 595.00           | R 678.30           | R714,00    |
|   | c)  | Advertising Vehicles      |                              |   |                    |                    |            |
|   |     | (i)                       | Application fee              |   | R 638.00           | R 727.32           | R765,00    |
|   |     | (ii)                      | Monthly display fee per sign |   | R 1,200.00         | R 1,368.00         | R1439,00   |
|   |     | (iii)                     | Annual display fee per sign  |   | R 12,000.00        | R 13,680.00        | R14 391,00 |
|   | (d) | Building Attachment Signs |                              |   |                    |                    |            |

| VALUE ADDED TAX MUST BE ADDED TO ALL TARIFFS LISTED BELOW (EXCEPT TO FINES, REFUNDABLE DEPOSITS, INTEREST CHARGES OR WHERE INDICATED AS INCLUSIVE OF VALUE ADDED TAX) |  |       |                              | 2018/19 (EXCL VAT) | 2018/19 (INCL VAT) | 2019/20        |
|---|--|-------|------------------------------|--------------------|--------------------|----------------|
|   |  | (i)   | Application fee - first 5sqm | <b>R 315.00</b>    | <b>R 359.10</b>    | R378,00        |
|   |  | (ii)  | Additional - per sqm         | <b>R 90.00</b>     | <b>R 102.60</b>    | <b>R108,00</b> |
|   |  | (iii) | Monthly display fee per sign | <b>R 65.00</b>     | <b>R 74.10</b>     | <b>R78,00</b>  |
|   |  | (iv)  | Annual display fee per sign  | <b>R 595.00</b>    | <b>R 678.30</b>    | R714,00        |

#### **Due dates for rates and refuse**

- 1.1 That the final date for payment of annual rates be fixed at 27 September 2019 with a 3.2% discount for full payment upfront.
- 1.2 That rates and refuse are payable over a period of twelve equal instalments with the first instalments payable on or before the last day of August 2019. Thereafter each monthly instalment must be paid on or before the last working day of each month. Interest/penalties will accrue at 18% per annum if an instalment is not paid by the last working day of the month, and a flat 10% collection charge will be charged on any monthly instalments that fall two months into arrears, in terms of the Council's Credit Control and Debt Collection Policy
- 1.3 All other tariffs of charges for services rendered by the municipality will be increased by 5,2% unless other increase below 5,2% has been indicated in this document or budget document.

#### **PART 9: COUNCIL APPROVAL AND EFFECTIVE DATE**

Approval of Policy by Council and Effective date:

MUNICIPAL MANAGER

DATE

.....

01 July 2019